

National Board Certification & APRN License Guidelines for Nurse-Midwives

General Information:

1. Email the Nurse-Midwifery Specialty Coordinator: Send a copy of your Exxat report and unofficial transcript to your specialty coordinator. They require this information to submit your eligibility to take the national board certification exam.
2. Apply for certification with the American Midwifery Certification Board (AMCB). The application is available [online](#). Complete the application for CNM Examination and attach proof of RN licensure with your application. Pay the fee (\$500) via check or credit card.
3. The Specialty Coordinator will send a letter to the AMCB once a degree audit and all program requirements are met. The letter to the AMCB will verify the graduates name, date of completion, and degree/certificate completed. Once AMCB receives this letter, they will process your application and notify you of permission to schedule your board certification exam through PSI.
4. Determine the state in which you plan to practice as a CNM/APRN. See information below on APRN licensure and requirements by state. Some states will offer temporary licensure, while other states may not. You need to follow the rules for the state that you select.
5. Once you have passed your board certification exam, you will need to request a verification letter from AMCB to be sent to your desired state Board of Nursing (BON). The AMCB will provide one complimentary letter of verification. Additional letters (if multiple states are desired for licensure or for other entities, such as health care facilities where you plan to practice and obtain privileges) may be requested for an additional charge.
6. Order Official Transcripts: Degree conferral may take 6-8 weeks after the conclusion of the semester. This window does not include periods of university closure. The College of Nursing cannot request transcripts on behalf of the student. Instead, students should follow the instructions to order official transcripts as outlined on the [Registrar's Office webpage](#). The transcript must be sent directly to the State Board of Nursing.

APRN Licensure:

1. Review State Board of Nursing (BON) Requirements: Students should then review the requirements for the BON in the state in which they plan to apply for a license. Often state BONs require official transcripts in addition to documentation of your certification. The [National Council of State Boards of Nursing](#) has links to every State Board of Nursing. **AZBN no longer requires a letter of program completion from in-state schools.**
2. Education Verification: If your state board of nursing or future employer requires an education verification, all requests can be emailed to CON-OSAA@arizona.edu. Depending on verification complexity, the response time can take up to 6 weeks. **AZBN no longer requires a letter of program completion from in-state schools.**

Nurse-Midwifery Program Specialty Coordinator Contact Information:

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