# ENROLLMENT IN NURS 922

Continuing Enrollment After Completing Your First NURS 922 Course

# STEP 1. SUBMIT THE INDEPENDENT STUDY REQUEST FORM VIA JOTFORM.

Form Link: <u>Independent Study Request</u>

#### **STEP 2. WAIT FOR ENROLLMENT CONFIRMATION**

After submitting the JotForm, it will first be routed to the faculty chair you listed for approval. Once approved, it will be sent to OSAA to process your enrollment.

### **STEP 3. CONFIRM ENROLLMENT**

OSAA will send an email confirmation to your student email. You can also check your UAccess schedule to verify that your enrollment is reflected.

## **IMPORTANT NOTES:**

- Please allow time for your enrollment to be processed by your faculty chair and OSAA.
- When completing your form, ensure all information is correct, including:
  - o Faculty chair
  - Number of units
  - Any other relevant details
- Submit the form in advance, as OSAA manually processes enrollments. It is important to ensure you are enrolled before classes begin that semester.
- DNP students are required to complete a minimum of six units of NURS 922: DNP Project. If six units have been completed but the DNP Project is not yet finished, students must register for additional units of NURS 922 each semester, as determined in consultation with their faculty and OSAA advisor, until the project is complete.