

Training in the Responsible Conduct of Research

The plan must address the five required instructional components outlined in the NIH Policy on Instruction in the Responsible Conduct of Research (RCR), as more fully described in the [NIH Grants Policy Statement, Section 11.2.3.4: Responsible Conduct of Research](#):

1. **Format:** Describe the required format of instruction (i.e., face-to-face lectures, coursework, and/or real-time discussion groups). A plan with only on-line instruction is not acceptable.
2. **Subject Matter:** Describe the breadth of subject matter (e.g., conflict of interest, authorship, data management, human subjects and animal use, laboratory safety, research misconduct, and research ethics).
3. **Faculty Participation:** Describe the role of the sponsor/mentor(s) and other faculty involvement in the instruction.
4. **Duration of Instruction:** Describe the total number of contact hours of instruction, taking into consideration the duration of the program.
5. **Frequency of Instruction:** Instruction must occur during each career stage and at least once every four years. Document any prior instruction during the candidate's current career stage, including the inclusive dates instruction was last completed.

This is **limited to 1 page**.

Use of hyperlinks and URLs is not allowed unless specified in the Notice of Funding Opportunity.

I took a stab at writing this. There are probably better examples than this. The subject matter, frequency and duration will be very different for you. Also, the margins are not correct.

Format

I will meet monthly with my sponsor/mentor, Dr. XXX. These will be a combination of in-person and virtual meetings. We will meet in person in August during the Required Immersive Summer Experience (RISE). Additional in-person meetings will occur at conferences such as the Western Institute of Nursing Conference held each year in April.

The Responsible Conduct of Research Workshops are a combination of in person and virtual.

Subject Matter

Office of Research & Partnerships (ORP) offers a Responsible Conduct of Research Workshop Series. I plan to attend all the sessions.

The upcoming Fall 2026 Workshop includes:

- The Ethics of Collaborative Research & Working with Industry
- Building Productive & Ethical Mentoring Relationships
- The Ethics of Peer Review
- The Ethics of Authorship & Publication
- The Ethics of Overlapping Publications
- Animal Research: Ethical & Regulatory Considerations
- Introduction to Safe and Supportive Research Environments
- The Ethical Use of Artificial Intelligence in Research
- Ethics, Integrity, & the Handling of Research Misconduct
- Managing Competing Interests in Research
- Ethical Issues in Biomedical Research
- Introduction to Data Acquisition, Ownership, & Management

Introduction to Rigor and Reproducibility
Tribal Consultation and UA Research/Engagement with Native Communities
Ethics of Research with Human Subjects

I have completed Collaborative Institutional Training Initiative (CITI) training in Biomedical Research BASIC Course or Social & Behavioral Research BASIC Course, Research Security Training, Conflict of Interest Training, and HIPPA Training Certification.

Faculty Participation

I will meet with my sponsor/mentor, Dr. XXX monthly to discuss training goals and progress toward completing these goals.

The Responsible Conduct of Research courses are presented by University of Arizona faculty and staff with expertise in the subject material.

Duration of Instruction

The monthly meetings with my sponsor/mentor, Dr. XXX are expected to be 1.5 to 2 hours.

The Responsible Conduct of Research sessions are each 1.5 hours.

CITI Social & Behavioral Research BASIC Course/Biomedical Research BASIC Course was completed in approximately 1 hour, Research Security Training in 1 hour, Conflict of Interest Training in approximately 30 minutes, and HIPPA Training Certification approximately 20 minutes.

Frequency of Instruction

I will meet with my sponsor/mentor, Dr. XXX monthly to discuss training goals and progress toward completing these goals.

The Responsible Conduct of Research sessions are two to three times a month.

I completed Collaborative Institutional Training Initiative (CITI) Social & Behavioral Research BASIC Course or Biomedical Research BASIC Course on (date), Research Security Training on (date), Conflict of Interest Training on (date) and HIPPA Training Certification on (date).